

Employee Expense Claim Form

Meal Allowances:
Breakfast \$15.00, Lunch \$20.00., Dinner \$35.00

Revised October 2, 2015

Attach Original detailed Receipts for all purchases

Mileage rates .54 km @ January 1, 2013
over 5000 kms mileage rate @ .47 km

Date	Meeting/Event	Kms.	Mileage Amount	Meals	Hotel	Other	Gst	Total incl. Gst	G/L Account
JAN 19/18	ASBA ZONE 2/3 ST. ANTHONY/EDMONTON	36.	19.44			PARKING \$6.00			
FEB 8/18	TELUS CTR - U of A DEBATE DAVID KINGSTON JK RONKIEVY	35	18.90			PARKING 9.65			
FEB 9/18	ATA LUNCHEON RE ATA CONVENTION WESTIN HOTEL	32.	17.28			PARKING \$21.00			
FEB 23/18	ASBA ZONE 2/3 ST ANTHONY - EDMONTON	36	19.44			PARKING \$10.00			
MAR 4	BURAL CAUCUS MEETING FANTASY HOTEL	71	38.34			-			
MAR 16	ASBA ZONE 2/3 ST ANTHONY - EDMONTON	36	19.44			PARKING \$10.00			
Totals		246	132.84	✓		56.65	✓		

JEAN R. BOISVERT

Employee Name and Location

(Please Print)

JR Boisvert

Employee Signature

March 21/2018

Date

\$189.49

[Signature]

Supervisor's Approval

March 21/18

Date

RECEIPT

License Plate Number

WNR590

Expiration Date/Time

**06:00 AM
FEB 09, 2018**

Purchase Date/Time: 05:04pm Feb 08, 2018
Total Due: \$9.65 Rate: Hr Increment @ \$4.50
Total Paid: \$9.65 Pmt Type: CC (Swipe)
Ticket #: 00000628
SIN #: 5201626169
Setting: Timms Telus
Mach Name: Timms East

#****-3108, Visa Auth #: 056531

RECEIPT

Impark Lot 02-6

License Plate Number

WNR590

Expiration Date/Time

**06:00 PM
FEB 09, 2018**

Purchase Date/Time: 10:23am Feb 09, 2018
Total Parking: \$20.00
Total GST: \$1.00
Total Due: \$21.00 Rate: \$21 - All Day To 6PM
Total Paid: \$21.00 Payment Type: Card
Ticket #: 01880942
SIN #: 52016251003
Setting: Lot 5
Mach Name: Meter 5

#****-3108, Visa Auth #: 007101

gst #697316636RT0006
NO IN AND OUT PRIVILEGES

\$6

OLD SCONA PARKING
10425 - 84th Ave, Edmonton

Charges are for use of parking space only.
This company assumes no responsibility
whatever for loss or damage due to fire, theft,
collision or otherwise, to the vehicle or its
contents, however caused.

CHECK IN AND OUT WITH CASHIER

INCLUDES G.S.T.

0037821 OSP

\$10

OLD SCONA PARKING
10425 - 84th Ave, Edmonton

R118894070

Charges are for use of parking space only.
This company assumes no responsibility
whatever for loss or damage due to fire, theft,
collision or otherwise, to the vehicle or its
contents, however caused.

CHECK IN AND OUT WITH CASHIER

INCLUDES G.S.T.

0041917 OSP

FEB23 18 PM 2:35

\$10

OLD SCONA PARKING
10425 - 84th Ave, Edmonton

Charges are for use of parking space only.
This company assumes no responsibility
whatever for loss or damage due to fire, theft,
collision or otherwise, to the vehicle or its
contents, however caused.

CHECK IN AND OUT WITH CASHIER
INCLUDES G.S.T.

0044954 OSP